

2008 Catholic High School Honor Roll



SURVEY #3 APPLICATION CHECKLIST

Social Studies Chair - Teacher

How to Apply: Surveys can be completed online at www.chshonor.org. The below checklist will help you gather the necessary information to facilitate the survey process.

- **Apply online:** www.chshonor.org
- **Application Deadline:** May 15, 2008

Description: The Catholic High School Honor Roll is an annual list of America's Top 50 Catholic high schools, judged on the criteria of *academic excellence, Catholic identity, and civic education*. The list is published nationally, and is a resource for parents, schools, colleges and donors. As a constructive competition, the Honor Roll is designed to recognize and encourage excellence in Catholic education.

How It Works:

- **3 surveys:** Catholic high schools must complete 3 surveys – *for the principal, theology chair, and social studies chair* – to be considered for the Honor Roll.
- **Deadline:** Each of a school's three surveys must be submitted by **May 15, 2008**.
- **Scholarship Drawing:** As an incentive to apply online, there will be a \$2,000 scholarship drawing.
- **Announcement:** Following the review of schools' applications, the Top 50 list is announced in the fall.

- **Evaluations:** Following the announcement, each applicant school will receive a detailed evaluation that offers feedback and compares it to schools nationwide.

Preparation Tips:

- **Gather Statistics First:** To reduce your survey completion time, we suggest gathering statistics first. Having the below information ready will make the process more efficient.
- **Time:** Each survey can take over one hour to complete after gathering statistics.
- **Grades 9-12:** In your responses, please only include information for grades 9-12.
- **Staff Help:** In gathering information, we urge survey responders to work with fellow staff members. The guidance counselor, campus minister, chaplain are helpful, as is consulting the theology or social studies faculty.

Questions? Contact us at: 161 Ottawa NW Suite 301, Grand Rapids, MI 49503 **Phone:** 616/454-3080 **E-mail:** info@chshonor.org

Social Studies Course Information

- Government Course:** If one is offered (government, politics, or civics), and
 - A. Whether the study is a full year, partial year, or included in another course
 - B. The textbook(s) used, including any frequently used supplemental sources
 - C. If there is an AP or honors section of the course offered
 - D. If the course is required, and if it is not, the percentage of the class of 2008 that have taken government/politics/civics
 - E. Have the course description ready to copy and paste into the online form.

- Economics Course:** If one is offered (please refrain here from including business, accounting, personal financial management, or civics courses), and
 - A. Whether the study is a full year, partial year, or included in another course
 - B. The textbook(s) used, including any frequently used supplemental sources
 - C. If there is an AP or honors section of the course offered
 - D. If the course is required, and if it is not, the percentage of the class of 2008 that have taken economics.
 - E. Have the course description ready to copy and paste into the online form.

- Business Course:** If one is offered (please refrain from counting civics or economics courses here, but do include personal finance, accounting, management, business law, business communications, and marketing), and

- A. Whether the study is a full year, partial year, or included in another course
- B. The textbook(s) used, including any frequently used supplemental sources
- C. If there is an AP or honors section of the course offered
- D. The percentage of the class of 2008 that have taken economics.
- E. Have the course description(s) ready to copy and paste into the online form.

- Social Studies Electives:** If any are offered besides the courses in government, civics, economics and business, and briefly describe them.

- Catholic Social Teaching:** Whether the social studies curriculum includes a section on Catholic social teaching

- A. The text(s) used
- B. The frequency that Catholic social teaching is discussed/taught.
- C. The topics most commonly discussed in this course/section.

Other Civic Education Information

- Student organizations:** Information on your voluntary extracurricular student groups:

- A. The five most attended student organizations concerned with government, economics, business, politics, or the like,
- B. A description of the group's activities
- C. An estimate of the percentage of students that regularly participate in the group.

Free Response Questions

- Social issues Free Response:** Consider how as a teacher you address issues such as climate change, immigration, care for the poor, and abortion in order to prepare your students for their future decisions as responsible Catholic citizens.
- Civic Responsibility Free Response:** Consider your thoughts regarding preparing your students for becoming active voting citizens and what are the most important principles you teach them, as Catholics, to follow.